

LINCOLN LEGAL SERVICES (MYANMAR) LIMITED

CONVENIENCE TRANSLATION - ACCURACY NOT GUARANTEED

Republic of the Union of Myanmar
Private Security Services Supervisory Central Committee
Directive on Applications for a Private Security Services Licence or Permit
Notification No. 16/2025
1387, 8th Waxing Day of Nayon
(18 June 2025)

Exercising the powers conferred by section 55 (b) Private Security Services Law, the Private Security Services Supervisory Central Committee has issued the following directive.

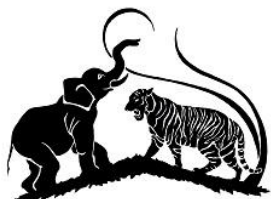
Chapter 1
Title and Definitions

1. This directive shall be known as the Directive on Applications for a Private Security Services Licence or Permit.
2. The expressions contained in this directive shall have the same meanings as in the Private Security Services Law. Furthermore, the following expressions shall have the meanings given hereunder:
 - (a) **“Law”** means the Private Security Services Law.
 - (b) **“Applicant”** means the individual or company whose name appears in the applicant field in any application for a private security services licence.
 - (c) **“Licence fee”** means the fee to be paid for a licence application, and a licence renewal application.
 - (d) **“Service fee”** means the service fee to be paid for a permit application, a permit renewal application, an application for a license duplicate, and an application for a permit duplicate.
 - (e) **“Form”** means a form specified in this directive.

Chapter 2
Application for, review of the application for, and issuance of a licence

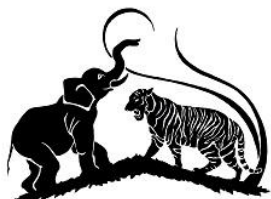
3. A person wishing to apply for a licence shall apply to the relevant Supervisory Committee with Form A.
4. The company applying for a licence shall not be blacklisted. It must be a company that will *[exclusively]* provide private security services.

- 1 -



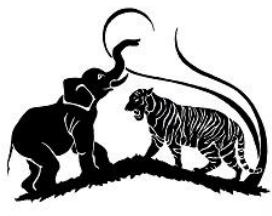
LINCOLN LEGAL SERVICES (MYANMAR) LIMITED

5. The licence applicant must submit the following documents together with Form A:
 - (a) Minutes of the meeting of the company's board of directors.
 - (b) A true copy of the company registration certificate registered according to the Myanmar Companies Law.
 - (c) Original evidence that MMK 100,000,000 (in case of a foreign company: an equivalent amount in foreign currency) were deposited as security while operating private security services with Myanma Economic Bank as a fixed deposit.
 - (d) List of names of the company's board of directors on Form A-1.
 - (e) List of types and quantities of security equipment to be used for the private security services.
 - (f) Original recommendation from the relevant Township Administration Body (the recommendation must not be older than 30 days).
 - (g) Original recommendation from the relevant Township Police Chief (the recommendation must not be older than 30 days).
 - (h) Documents specified for separate submission.
6. If a foreign company applies for a licence:
 - (a) In addition to the documents in para. 5, the following shall also be submitted:
 - (1) Number of Myanmar nationals to be hired as private security personnel (male/female).
 - (2) Number of foreigners to be hired as private security personnel (male/female).
 - (b) The qualifications necessary to be hired as foreign private security personnel shall be disclosed.
 - (c) Foreign private security personnel must have a foreign worker registration card issued by the Ministry of Labour.
7. The relevant Supervisory Committee shall:
 - (a) When receiving a licence application, notify the applicant of its receipt within 3 working days from the date of receipt, excluding public holidays.



LINCOLN LEGAL SERVICES (MYANMAR) LIMITED

- (b) Review the licence application for compliance with the requirements and submit compliant licence applications to the Central Committee with comments within 30 days from the date of receipt of the licence application.
 - (c) Notify the applicant within 7 days from the date of receipt of the licence application to amend and supplement a licence application that does not comply with the requirements and reapply within 30 days from the date of receipt of the notice.
 - (d) review the amended, supplemented and resubmitted applications and, if they are found to comply with the requirements, submit them to the Central Committee with comments within 30 days from the date of receipt.
- 8. If a licence application that does not comply with the requirements is not amended, supplemented and resubmitted within 30 days according to para. 7 (c), the initial application shall be deemed void.
- 9. The Central Committee shall review the licence applications submitted by the Supervisory Committee with comments, decide to grant or reject the issuance of the licence at a Central Committee meeting, and notify the relevant Supervisory Committee.
- 10. If the Central Committee grants the licence application, it must confirm and select one of the 3 proposed designs of private security personnel uniforms, badges, and rank insignia and notify the relevant Supervisory Committee.
- 11. The relevant Supervisory Committee shall notify the licence applicant that the application was granted or rejected within 7 days from the date of receipt of the decision of the Central Committee.
- 12. If the licence applicant receives a notice to amend and supplement the licence application according to para. 7 (c), he may amend and supplement it and resubmit it to the relevant Supervisory Committee within 30 days from the date of receipt of the notice.
- 13. If the licence applicant receives a notice according to para. 11 that the licence application was granted, he shall, within 30 days from the date of receipt of such notice:
 - (a) Pay the licence fee of MMK 3,000,000 to Myanma Economic Bank.
 - (b) Submit evidence of payment of the licence fee according to sub-para. (a) and collect the licence from the relevant Supervisory Committee.

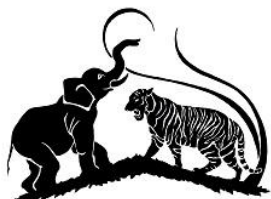


14. The relevant Supervisory Committee shall issue the licence to the applicant if he submits evidence that the licence fee has been paid.

Chapter 3

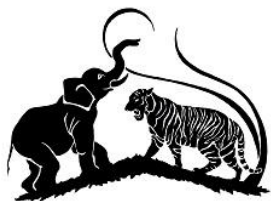
Licence Renewal Application

15. If the applicant wishes to continue operating the private security services business, he shall submit the following documents together with Form B to request the renewal of the licence 3 months prior to the date of its expiry:
- (a) Copy of the licence.
 - (b) Copy of the citizenship scrutiny card of the applicant for licence renewal.
 - (c) Copy of the company registration.
 - (d) Minutes of the meeting of the board of directors.
 - (e) Original evidence that MMK 100,000,000 (in case of a foreign company: an equivalent amount in foreign currency) were deposited as security while operating private security services with Myanma Economic Bank as a fixed deposit.
 - (f) List of types and quantities of security equipment.
 - (g) Tax clearance certificate from the relevant Township Internal Revenue Department.
 - (h) Original recommendation from the relevant Township Administration Body confirming that the company or organisation is actually located at the address entered in the form (the recommendation must not be older than 30 days).
 - (i) Original recommendation from the relevant Township Police Chief (the recommendation must not be older than 30 days).
16. The relevant Supervisory Committee shall:
- (a) When receiving a licence renewal application, notify the applicant for licence renewal of its receipt within 3 working days from the date of receipt, excluding public holidays.
 - (b) Review the licence renewal application for compliance with the requirements and submit compliant applications to the Central Committee with comments within 30 days from the date of receipt of the applications.



LINCOLN LEGAL SERVICES (MYANMAR) LIMITED

- (c) Notify the applicant for licence renewal to amend and supplement a licence renewal application that does not comply with the requirements and resubmit it within 30 days from the date of receipt of the notice.
 - (d) review the amended, supplemented and resubmitted applications and, if they are found to comply with the requirements, submit them to the Central Committee with comments within 30 days from the date of receipt.
17. If a licence renewal application that does not comply with the requirements is not amended, supplemented and resubmitted within 30 days according to para. 16 (c), the initial application shall be deemed void.
18. If the licence renewal application is not filed 3 months prior to licence expiry according to para. 15:
- (a) If the person in default has a valid reason for the default and applies before licence expiry, the relevant supervisory committee may review *[the reason]* and accept *[the application]*.
 - (b) If the application is accepted according to sub-para. (a), the defaulter shall pay a fine of 100,000 kyats per month to Myanma Economic Bank, starting from the due date for applying 3 months in advance.
- Explanation: The days from the 1st to the 30th day from the due date for applying 3 months in advance shall be taken as 1 month, the days from the 31st to the 60th day shall be taken as 2 months, and the days from the 60th day to the 90th day shall be taken as 3 months.
19. The Central Committee shall review the licence renewal applications submitted by the Supervisory Committee with comments, decide to grant or reject them at a Central Committee meeting, and notify the relevant Supervisory Committee.
20. The relevant Supervisory Committee shall notify the applicant that the licence renewal was granted or rejected within 7 days from the date of receipt of the decision of the Central Committee.
21. The applicant for licence renewal may, within 30 days from the receipt of the notice according to para. 16 (c) to amend and supplement the licence renewal application, amend, supplement and resubmit it to the relevant Supervisory Committee.
22. If the applicant for licence renewal receives a notice according to para. 20 that the licence renewal application was granted, he shall, within 30 days from the date of receipt of such notice:

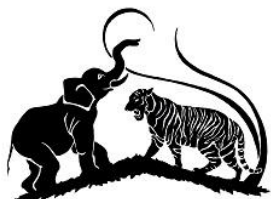


- (c) Pay the licence fee of MMK 2,000,000 to Myanma Economic Bank.
 - (d) Submit evidence of payment of the licence fee according to sub-para. (a) and collect the licence renewal certificate from the relevant Supervisory Committee.
23. The relevant Supervisory Committee shall issue the licence renewal certificate to the applicant if he submits evidence that the licence fee has been paid.

Chapter 4

Application for a duplicate of a damaged or lost licence

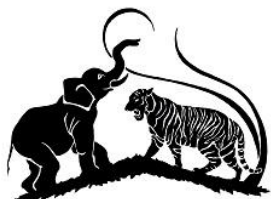
24. If the licence is damaged or lost, the applicant for a licence duplicate shall submit the following documents together with Form C:
- (a) Licence copy (if any).
 - (b) Copy of the citizenship scrutiny card of the applicant for the licence duplicate.
 - (c) Original pledge that the licence is damaged or lost.
 - (d) Minutes of the meeting of the board of directors.
 - (e) Original evidence that MMK 100,000,000 (in case of a foreign company: an equivalent amount in foreign currency) were deposited as security while operating private security services with Myanma Economic Bank as a fixed deposit.
 - (f) List of types and quantities of security equipment.
 - (g) Original recommendation from the relevant Township Administration Body confirming that the licence is damaged or lost (the certificate must not be older than 30 days).
 - (h) Original recommendation from the relevant Township Police Chief confirming that the licence is damaged or lost (the recommendation must not be older than 30 days).
 - (i) A copy of the company registration.
 - (j) A tax clearance certificate from the relevant Township Internal Revenue Department.
25. If the Supervisory Committee receives an application for a duplicate of a licence that is damaged or lost, it shall review whether it complies with the requirements and notify the applicant for the license duplicate whether the application is granted or rejected within 30 days from the date of receipt of the application.



26. The applicant for a licence duplicate shall pay the service fee of 2,000,000 kyats as determined by the Central Committee to the relevant Myanma Economic Bank within 30 days from the date of receipt of the notice that the application was granted and collect the license duplicate from the relevant Supervisory Committee.
27. The relevant Supervisory Committee shall issue the licence duplicate to the applicant if he submits evidence that the service fee has been paid according to para. 26.

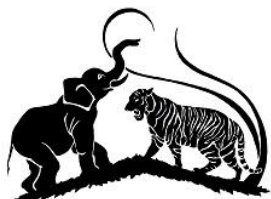
Chapter 5 **Permit application**

28. A person hiring in total more than 10 security personnel for his own business and its branches shall personally make a permit application to the relevant Supervisory Committee.
29. When applying for a permit, the following documents must be submitted together with Form D:
 - (a) A true copy of the permit or registration certificate issued by the relevant government department or organisation according to the type of business.
 - (b) An original recommendation from the relevant Township administration Body confirming that the business or branch is actually located at the address entered in the form (the recommendation must not be older than 30 days).
 - (c) Detailed list of the security personnel assigned to the business and branch.
 - (d) Original recommendation from the relevant Township Police Chief (the recommendation must not be older than 30 days).
 - (e) Qualifications necessary to be hired as security personnel.
 - (f) Documents specified for separate submission.
30. The relevant Supervisory Committee shall:
 - (a) When receiving a permit application, notify the applicant of its receipt within 3 working days from the date of receipt, excluding public holidays.
 - (b) Review the permit application for compliance with the requirements and submit compliant permit applications to the Central Committee with comments within 7 days from the date of receipt of the permit application.



LINCOLN LEGAL SERVICES (MYANMAR) LIMITED

- (c) Notify the permit applicant to amend and supplement a permit application that does not comply with the requirements and reapply within 30 days from the date of receipt of the notice.
 - (d) review the amended, supplemented and resubmitted applications and, if they are found to comply with the requirements, submit them to the Central Committee with comments within 30 days from the date of receipt of the application.
- 31. If a permit application that does not comply with the requirements is not amended, supplemented and resubmitted within 30 days according to para. 30 (c), the initial application shall be deemed void.
- 32. The Central Committee shall review the permit applications submitted by the Supervisory Committee with comments, decide to grant or reject them at a Central Committee meeting, and notify the relevant Supervisory Committee.
- 33. If the Central Committee grants the permit application, it must confirm and select one of the 3 proposed designs of security personnel uniforms, badges, and rank insignia and notify the relevant Supervisory Committee.
- 34. The relevant Supervisory Committee shall notify the permit applicant that the application was granted or rejected within 7 days from the date of receipt of the decision of the Central Committee.
- 35. The permit applicant may, within 30 days from the receipt of the notice according to para. 30 (c) to amend and supplement the permit application, amend, supplement and resubmit it to the relevant Supervisory Committee.
- 36. If the permit applicant receives a notice according to para. 34 that the permit application was granted, he shall, within 30 days from the date of receipt of such notice:
 - (a) Pay the service fee of MMK 1,000,000 to Myanma Economic Bank.
 - (b) Submit evidence of payment of the service fee according to sub-para. (a) and collect the permit from the relevant Supervisory Committee.
- 37. The relevant Supervisory Committee shall issue the permit to the applicant if he submits evidence that the permit fee has been paid according to para. 36.



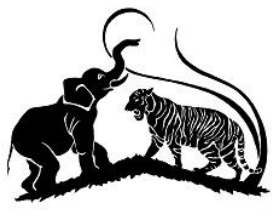
Chapter 6 Permit Renewal Application

38. If the permit holder wishes to continue to employ more than 10 private security personnel, he shall submit the following documents together with Form E to request the renewal of the permit 3 months prior to the date of its expiry:
- (a) Copy of the permit.
 - (b) Copy of the permit holder's citizenship scrutiny card.
 - (c) Tax clearance certificate from the relevant Township Internal Revenue Department.
 - (d) Original recommendation from the relevant Township Administration Body confirming that the business is actually located at the address entered in the form (the recommendation must not be older than 30 days).
 - (e) Detailed list of the security personnel assigned to the business and the branch.
 - (f) Original recommendation from the relevant Township Police Chief (the recommendation must not be older than 30 days).
 - (g) Brief description of the business operations.
39. The relevant Supervisory Committee shall:
- (a) When receiving a permit renewal application, notify the applicant of its receipt within 3 working days from the date of receipt of the application, excluding public holidays.
 - (b) Review the permit renewal application for compliance with the requirements and submit compliant applications to the Central Committee with comments within 30 days from the date of receipt of the applications.
 - (c) Notify the applicant for permit renewal to amend and supplement a permit renewal application that does not comply with the requirements and resubmit it within 30 days from the date of receipt of the notice.
 - (d) review the amended, supplemented and resubmitted applications and, if they are found to comply with the requirements, submit them to the Central Committee with comments within 30 days from the date of receipt.



LINCOLN LEGAL SERVICES (MYANMAR) LIMITED

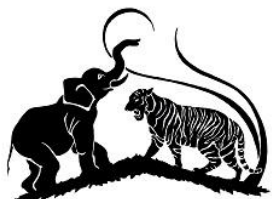
40. If a permit renewal application that does not comply with the requirements is not amended, supplemented and resubmitted within 30 days according to para. 39 (c), the initial application shall be deemed void.
41. If the permit renewal application is not filed 3 months prior to licence expiry according to para. 38:
- (a) If the person in default has a valid reason for the default and applies before permit expiry, the relevant supervisory committee may review *[the reason]* and accept *[the application]*.
 - (b) If the application is accepted according to sub-para. (a), the defaulter shall pay a fine of 50,000 kyats per month to Myanma Economic Bank, starting from the due date for applying 3 months in advance.
- Explanation: The days from the 1st to the 30th day from the due date for applying 3 months in advance shall be taken as 1 month, the days from the 31st to the 60th day shall be taken as 2 months, and the days from the 60th day to the 90th day shall be taken as 3 months.
42. The Central Committee shall review the permit renewal applications submitted by the Supervisory Committee with comments, decide to grant or reject them at a Central Committee meeting, and notify the relevant Supervisory Committee.
43. The relevant Supervisory Committee shall notify the applicant that the permit renewal was granted or rejected within 7 days from the date of receipt of the decision of the Central Committee.
44. The applicant for permit renewal may, within 30 days from the receipt of the notice according to para. 39 (c) to amend and supplement the permit renewal application, amend, supplement and resubmit it to the relevant Supervisory Committee.
45. If the applicant for permit renewal receives a notice according to para. 43 that the permit renewal application was granted, he shall, within 30 days from the date of receipt of such notice:
- (a) Pay the service fee of MMK 500,000 to Myanma Economic Bank.
 - (b) Submit evidence of payment of the service fee according to sub-para. (a) and collect the permit renewal certificate from the relevant Supervisory Committee.
46. The relevant Supervisory Committee shall issue the permit renewal certificate to the applicant if he submits evidence that the permit fee has been paid according to para. 45.



Chapter 7

Application for a duplicate of a damaged or lost permit

47. If the permit is damaged or lost, the permit holder shall personally apply for a duplicate to the relevant Supervisory Committee with Form F. In such an application, the following documents and evidence shall be completely submitted:
- (a) Permit copy (if any).
 - (b) Copy of the permit holder's citizenship scrutiny card.
 - (c) Permit expiry date.
 - (d) Original pledge that the permit is damaged or lost.
 - (e) Original recommendation from the relevant Township Administration Body confirming that the permit is damaged or lost (the certificate must not be older than 30 days).
 - (f) Original recommendation from the relevant Township Police Chief confirming that the permit is damaged or lost (the recommendation must not be older than 30 days).
 - (g) A tax clearance certificate from the relevant Township Internal Revenue Department.
48. If the Supervisory Committee receives an application for a permit duplicate, it shall notify the applicant for permit duplicate of its receipt within 3 working days from the date of receipt of the application, excluding public holidays.
49. If the Supervisory Committee receives an application for the duplicate of a permit that is damaged or lost, it shall review whether it complies with the requirements and notify the applicant for the permit duplicate whether the application is granted or rejected within 30 days from the date of receipt of the application.
50. The applicant for a permit duplicate shall pay the service fee of 500,000 kyats as determined by the Central Committee to the relevant Myanma Economic Bank within 30 days from the date of receipt of the notice that the application was granted and collect the permit duplicate from the relevant Supervisory Committee.
51. The relevant Supervisory Committee shall issue the permit duplicate to the applicant if he submits evidence that the service fee has been paid according to para. 50.



Chapter 8 Miscellaneous

52. The Myanmar Police Force under the Ministry of Home Affairs shall do the office work of the Central Committee and the Supervisory Committee.
53. If a license holder wishes to carry weapons and ammunition as per his business needs, he shall apply separately to the Central Committee.
54. The Central Committee:
 - (a) Shall submit the matter to the National Defence and Security Council to obtain its opinion if a license holder applies for permission to carry weapons and ammunition.
 - (b) Shall, after having obtained the opinion of the National Defence and Security Council, notify the applicant whether the application is granted or rejected according to this opinion.
55. If the applicant receives permission according to para. 54 (b), he shall proceed according to the Arms Law and the Permission to Carry Arms and Ammunition to acquire the right to carry weapons and ammunition.
56. If a license holder wishes to offer a private security service training course, he shall submit a separate application on Form G as prescribed.
57. The license holder may purchase, sell, possess or use security equipment to be used for the private security services only with the Central Committee's permission.
58. The license or permit holder shall report any changes in the number of security personnel due to the increase or decrease in the number of private security personnel to the relevant Supervisory Committee.
59. A company that has obtained a private security services license may only engage in the relevant private security services. It may not carry out any other business.

Lieutenant General Tun Tun Naung
Chairman
Private Security Services Supervisory Central Committee

Private Security Services Licence Application

Date: _____

To

Chairman

Private Security Services Supervisory Committee

_____ Region/State/Union Territory

Subject: **Application for a private security services licence**

1. Company _____, which has its office in _____ Township, _____ Ward, _____ Street No. _____, hereby applies for a licence to operate private security services:

(a) **Applicant's personal information**

(1) Name _____

(2) Citizenship scrutiny card number _____

(If a foreigner, passport number/visa number/visa type)

(3) Father's/mother's name _____

(4) Date of birth _____

(5) Education _____

(6) Ethnicity/religion _____

(7) Current occupation _____

(8) Previous occupation _____

(9) Husband's/wife's name _____

(10) Position _____

(11) Residential address _____

(12) Contact phone number/ _____

e-mail address _____

(b) **Company information**

(1) Company name _____

- (2) If it is a foreign company, the name of the foreign company and the country where the company headquarters is located -----

- (3) Company registration number -----
(Private company limited by shares)
- (4) Company registration date -----
- (5) Company type -----
- (6) Company logo -----
- (7) Names and personal information of the directors [to be provided on Form A-1] -----
- (8) Company's objects -----
- (9) Qualifications of the private security personnel -----

- (10) Three proposed designs of the private security personnel's uniforms, badges, and rank insignia -----

- (11) Whether private security services training courses are offered [If yes, to submit separately on Form G] -----

2. I hereby declare that the information provided above and in the enclosed documents is true and correct and that I will operate in accordance with the Private Security Services Law, Rules, Regulations, Orders, Directives, Procedures, and the terms and condition set by the Private Security Services Supervisory Central Committee.

Applicant

Signature -----

Name -----

Address -----

Phone no. -----

E-mail -----

Board of directors providing private security services

Company name _____

Company location _____

Sr. no.	Director's name	Father's / mother's name	Current occupation and address (to specify)	Previous occupation (to specify)	Citizenship scrutiny card number Passport number/ visa number/ visa type

Private Security Services Licence Renewal Application

Date: _____

To

Chairman

Private Security Services Supervisory Committee

_____ Region/State/Union Territory

Subject: **Application for the renewal of a private security services licence**

1. Company _____, which has its office in _____ Township, _____ Ward, _____ Street No. _____, hereby applies for the renewal of its licence to continue operating private security services:

(a) **Applicant's personal information**

(1) Name _____

(2) Citizenship scrutiny card number _____

(If a foreigner, passport number/visa number/visa type)

(3) Father's/mother's name _____

(4) Date of birth _____

(5) Education _____

(6) Ethnicity/religion _____

(7) Current occupation _____

(8) Previous occupation _____

(9) Husband's/wife's name _____

(10) Position _____

(11) Residential address _____

(12) Contact phone number/ _____

e-mail address _____

(b) **Licence information**

(1) Licence number _____

(2) Licence expiration date -----

(c) **Company information**

(1) Company name -----

(2) If it is a foreign company, the name of the foreign company and
the country where the company headquarters is located -----

(3) Company registration number -----
(Private company limited by shares)

(4) Company registration date -----

(5) Company type -----

(6) Company logo -----

(7) Names and personal information of the directors [to be provided on
Form A-1] -----

(8) Company's objects -----

(9) List of private security personnel (male/female) -----

(11) Location and address if training courses are offered -----

2. I hereby declare that the information provided above and in the enclosed documents is true and correct and that I will operate in accordance with the Private Security Services Law, Rules, Regulations, Orders, Directives, Procedures, and the terms and condition set by the Private Security Services Supervisory Central Committee.

Applicant

Signature -----

Name -----

Address -----

Phone no. -----

E-mail -----

Application for a Duplicate of a Private Security Services Licence

Date: _____

To

Chairman

Private Security Services Supervisory Committee

_____ Region/State/Union Territory

Subject: **Application for a duplicate of a private security services licence**

1. Company _____, which has its office in _____ Township, _____ Ward, _____ Street No. _____, hereby applies for a licence duplicate as it lost or damaged its licence while operating private security services:

(a) Applicant's personal information

(1) Name _____

(2) Citizenship scrutiny card number _____

(If a foreigner, passport number/visa number/visa type)

(3) Father's/mother's name _____

(4) Date of birth _____

(5) Education _____

(6) Ethnicity/religion _____

(7) Current occupation _____

(8) Previous occupation _____

(9) Husband's/wife's name _____

(10) Position _____

(11) Residential address _____

(12) Contact phone number/ _____

e-mail address _____

(b) Licence information

(1) Licence number _____

(2) Licence expiration date -----

(c) **Company information**

(1) Company name -----

(2) If it is a foreign company, the name of the foreign company and
the country where the company headquarters is located -----

(3) Company registration number -----
(Private company limited by shares)

(4) Company registration date -----

(5) Company type -----

(6) Company logo -----

(7) Names and personal information of the directors [to be provided on
Form A-1] -----

(8) Company's objects -----

(9) Location and address if training courses are offered -----

(10) Reason for the licence damage or loss -----

2. I hereby declare that the information provided above and in the enclosed documents is true and correct and that I will operate in accordance with the Private Security Services Law, Rules, Regulations, Orders, Directives, Procedures, and the terms and condition set by the Private Security Services Supervisory Central Committee.

Applicant

Signature -----

Name -----

Address -----

Phone no. -----

E-mail -----

Application for a Permit to Hire Security Personnel

Date: _____

To

Chairman

Private Security Services Supervisory Committee

_____ Region/State/Union Territory

Subject: **Application for a permit to hire security personnel**

1. We hereby apply for a permit to hire security personnel as we need to hire more than 10 security personnel for our business ----- *[name]* in ----- Township, ----- Ward, ----- Street No. -----, and its () *[number]* branch(es):

(a) **Applicant's personal information**

(1) Name-----

(2) Citizenship scrutiny card number -----

(If a foreigner, passport number/visa number/visa type)

(3) Father's/mother's name -----

(4) Date of birth -----

(5) Education -----

(6) Ethnicity/religion -----

(7) Current occupation -----

(8) Previous occupation -----

(9) Husband's/wife's name -----

(10) Residential address/contact -----

Phone number/e-mail address -----

(b) **Business information**

(1) Business name -----

(2) Business location (full address) -----

(3) Business type -----

(4) Business start date -----

(5) Branch location (full address) -----

(6) Business objects -----

(c) Three proposed designs of the private security personnel's
uniforms, badges, and rank insignia

2. I hereby declare that the information provided above and in the enclosed documents is true and correct and that I will operate in accordance with the Private Security Services Law, Rules, Regulations, Orders, Directives, Procedures, and the terms and condition set by the Private Security Services Supervisory Central Committee.

Applicant

Signature -----

Name -----

Address -----

Phone no. -----

E-mail -----

Application for Renewal of Permit to Hire Security Personnel

Date: _____

To

Chairman

Private Security Services Supervisory Committee

_____ Region/State/Union Territory

Subject: **Application for the renewal of a permit to hire security personnel**

1. We hereby apply for the renewal of our permit to hire security personnel as we need to hire more than 10 security personnel for our business _____ *[name]* in _____ Township, _____ Ward, _____ Street No. _____, and its () *[number]* branch(es):

(a) **Applicant's personal information**

(1) Name_____

(2) Citizenship scrutiny card number _____

(If a foreigner, passport number/visa number/visa type)

(3) Father's/mother's name _____

(4) Date of birth _____

(5) Education _____

(6) Ethnicity/religion _____

(7) Current occupation _____

(8) Previous occupation _____

(9) Husband's/wife's name _____

(10) Residential address/contact _____

Phone number/e-mail address _____

(b) **Permit information**

(1) Permit number -----

(2) Permit expiry date -----

(c) **Business information**

(1) Business name -----

(2) Business location (full address) -----

(3) Business type -----

(4) Business start date -----

(5) Branch location (full address) -----

(6) Business objects -----

2. I hereby declare that the information provided above and in the enclosed documents is true and correct and that I will operate in accordance with the Private Security Services Law, Rules, Regulations, Orders, Directives, Procedures, and the terms and condition set by the Private Security Services Supervisory Central Committee.

Applicant

Signature -----

Name -----

Address -----

Phone no. -----

E-mail -----

Application for a Duplicate of a Permit to Hire Security Personnel

Date: _____

To

Chairman

Private Security Services Supervisory Committee

_____ Region/State/Union Territory

Subject: **Application for a duplicate for a permit to hire security personnel**

1. We hereby apply for a permit duplicate as our permit to hire more than 10 security personnel for our business _____ *[name]* in _____ Township, _____ Ward, _____ Street No. _____, and its () *[number]* branch(es) has been damaged or lost:

(a) Applicant's personal information

(1) Name_____

(2) Citizenship scrutiny card number _____

(If a foreigner, passport number/visa number/visa type)

(3) Father's/mother's name _____

(4) Date of birth _____

(5) Education _____

(6) Ethnicity/religion _____

(7) Current occupation _____

(8) Previous occupation _____

(9) Husband's/wife's name _____

(10) Residential address/contact _____

Phone number/e-mail address _____

(b) Permit information

(1) Permit number -----

(2) Permit expiry date -----

(c) **Business information**

(1) Business name -----

(2) Business location (full address) -----

(3) Business type -----

(4) Business start date -----

(5) Branch location (full address) -----

(6) Business objects -----

(7) Reason for the permit damage or loss -----

2. I hereby declare that the information provided above and in the enclosed documents is true and correct and that I will operate in accordance with the Private Security Services Law, Rules, Regulations, Orders, Directives, Procedures, and the terms and condition set by the Private Security Services Supervisory Central Committee.

Applicant

Signature -----

Name -----

Address -----

Phone no. -----

E-mail -----

Separate Submission for Offering a Private Security Services Training Course

Date: _____

To

Chairman

Private Security Services Supervisory Committee

_____ Region/State/Union Territory

Subject: **Separate submission for offering a private security services training course**

1. Wishing to offer a private security services training course, Company _____, which has its office in _____ Township, _____ Ward, _____ Street No. _____, hereby applies for a permit:

(a) **Applicant's personal information**

(1) Name_____

(2) Citizenship scrutiny card number _____

(If a foreigner, passport number/visa number/visa type)

(3) Father's/mother's name _____

(4) Date of birth _____

(5) Education _____

(6) Ethnicity/religion _____

(7) Current occupation _____

(8) Previous occupation _____

(9) Husband's/wife's name _____

(10) Position _____

(11) Residential address _____

(12) Contact phone number/ _____

e-mail address _____

(13) Licence number _____

(b) **Private security services training course information**

(1) Number of trainees to be accepted (minimum/maximum) -----

(2) Trainee qualification requirements -----

(3) Training period -----

(4) Training schedule -----

(5) Subjects to be taught -----

(6) Training school location and full address (phone no., e-mail) -----

(c) Particulars to be submitted according to the Central Committee's specifications -----

(d) We undertake not to offer the training courses in densely populated urban areas.

2. I hereby declare that the information provided above and in the enclosed documents is true and correct and that I will operate in accordance with the Private Security Services Law, Rules, Regulations, Orders, Directives, Procedures, and the terms and condition set by the Private Security Services Supervisory Central Committee.

Applicant

Signature -----

Name -----

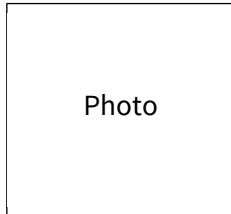
Address -----

Phone no. -----

E-mail -----

Government of the Republic of the Union of Myanmar
Private Security Services Supervisory Committee
Nay Pyi Taw Union Territory

Private Security Services Licence



Licence no. _____

Date of issue _____

1. Company _____ with its office in _____ Township, _____
Ward, _____ Street No. _____ has been granted a licence to operate
private security services:

(a) Company name _____

(b) Company type _____

(c) Applicant _____

(d) Company address _____

(e) Company branch office address _____

(f) Licence expiry date _____

2. The licence holder shall comply with the attached terms.



Chairman

Supervisory Committee

Nay Pyi Taw Union Territory

This licence must be prominently displayed in a glass frame.

Terms to be complied with by the licence holder

1. When security cooperation with state security organisations is required, cooperation must be carried out systematically according to the arrangements of the relevant supervisory committee and state security organisations.
2. When hiring private security personnel who are citizens, they must be hired according to the provisions section 16 (d) Private Security Services Law.
3. When hiring private security personnel who are foreigners, they must be hired according to the provisions section 16 (f) Private Security Services Law.
4. The licence holder shall not sell, let, mortgage or otherwise transfer the licence to another person.
5. The complete personal information of each member of the private security personnel and his service record shall be maintained.
6. Any changes due to the increase or decrease in the number of private security personnel shall be reported to the relevant supervisory committee.
7. To specify the rules that private security personnel must comply with and actions that will be taken in case of violations.
8. If private security personnel are found to have violated any law in force, the relevant authorities shall be immediately notified.
9. Communication devices and technical security equipment approved by the Central Committee may be purchased, sold, possessed and used only with permission of the Central Committee and according to the laws in force.
10. Private security personnel shall wear the uniform, badge and rank insignia approved by the Central Committee while on duty.
11. Weapons, ammunition and related equipment may be carried as necessary when operating private security services only with permission of the Central Committee and according to the Arms Law, the Permission to Carry Arms and Ammunition, and other laws in force.
12. To comply with the rules, regulations, notifications, orders, directives and procedures issued according to the Private Security Services Law.
13. Violations or failures to comply with any of the above terms will result in administrative action according to para. 30 (a), (b) such as a warning, imposition of a fine, suspension of the licence for a limited period, cancellation, or revocation, and if necessary, action will be taken according to the laws in force.

14. During the period of licence suspension, all matters pertaining to employees shall remain the sole responsibility of the licence holder.

Government of the Republic of the Union of Myanmar

Private Security Services Supervisory Committee

_____ Region/State

Permit to Hire Security Personnel



Permit number _____

Date of issuance _____

1. Business _____ with its office in _____ Township, _____ Ward, _____ Street No. _____ and its () branch(es) has been granted a permit to hire more than 10 security personnel:

(a) Business name _____

(b) Business type _____

(c) Applicant _____

(d) Business location/
address _____

(e) Branch location/
address _____

(f) Permit expiry date _____

2. The permit holder shall comply with the attached terms



Chairman

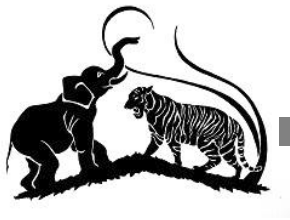
Supervisory Committee

_____ Region/State

This permit must be prominently displayed in a glass frame.

Terms to be complied with by the permit holder

1. When hiring security personnel, only those who meet the qualifications in section 16 (d) Private Security Services Law may be hired.
2. To arrange for the security personnel to attend a private security training course offered by a licence holder.
3. The complete personal information of each security personnel and his service record shall be maintained.
4. Any changes due to the increase or decrease in the number of security personnel shall be reported to the relevant supervisory committee.
5. To specify the rules that security personnel must comply with and actions that will be taken in case of violations.
6. Not to sell, let, mortgage or otherwise transfer the permit to another person.
7. If security personnel are found to have violated any law in force, the relevant authorities shall be immediately notified.
8. The location of the business or branch and the number of security personnel assigned to it shall be reported to the relevant supervisory committee as prescribed.
9. Security personnel shall wear the uniform, badge and rank insignia approved by the Central Committee while on duty.
10. To comply with the rules, regulations, notifications, orders, directives and procedures issued according to the Private Security Services Law.
11. Violations or failures to comply with any of the above terms will result in administrative action such as the imposition of a fine, suspension of the permit for a limited period, or revocation, and if necessary, legal action.
12. During the period of permit suspension, all matters pertaining to employees shall remain the sole responsibility of the permit holder.



LINCOLN LEGAL SERVICES (MYANMAR) LIMITED

About Lincoln Legal Services (Myanmar) Limited

Lincoln Legal Services (Myanmar) Limited provides the full range of legal and tax advisory and compliance work required by investors. We pride ourselves in offering result-oriented work, high dependability and a fast response time at very competitive prices. Please do not hesitate to contact us:

- Sebastian Pawlita, Managing Director
Phone: +95-9-262546284 (English)
E-Mail: sebastian@lincolnmyanmar.com

Office address: No. 55 (D), Inya Myaing Road, Golden Valley, Bahan Township, Yangon Region

Web: www.lincolnmyanmar.com