

LINCOLN LEGAL SERVICES (MYANMAR) LIMITED

CONVENIENCE TRANSLATION - ACCURACY NOT GUARANTEED

Office of the State Administration Council

Directive No. 34/2025

1387, 6th Waxing Day of Wagaung
(30 July 2025)

Township Administration Directive

Exercising the power conferred by section 136 Law on the Duties and Powers of the People's Councils and Executive Committees at All Levels, the State Administration Council hereby issues this Directive.

Chapter 1

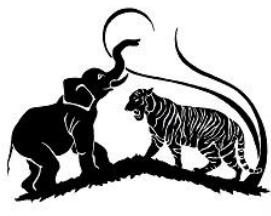
Name and definitions

1. This directive shall be known as the Township Administration Directive.
2. The following expressions contained in this directive shall have the meanings given hereunder:
 - (a) **"Region or State Government"** means the government formed according to the Constitution and the Region or State Government Law.
 - (b) **"Nay Pyi Taw Council"** means the Nay Pyi Taw Council formed according to the Constitution and the Nay Pyi Taw Council Law.
 - (c) **"Leading Body"** means the relevant Self-Administered Region or Self-Administered Zone Leading Body.
 - (d) **"District Administrator"** means the Administrator of the District General Administration Department.
 - (e) **"Township Administrator"** means the Administrator of the Township General Administration Department.
 - (f) **"District Committee"** means the District Management and Administration Committee formed under this Directive.
 - (g) **"Township Committee"** means the Township Management and Administration Committee formed under the Township Administration Directive.

Chapter 2

Objectives

- 1 -

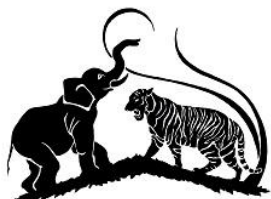


3. The objectives of this directive are as follows:
- (a) To enable the implementation of the policies of the State according to the law;
 - (b) to enable the implementation of the rule of law, community peace and prosperity, and a good local governance system;
 - (c) to enable the implementation of people-centred development projects in the area;
 - (d) to implement township-level administrative functions with the cooperation of the people;
 - (e) to carry out township-level administrative functions according to rules and regulations, and to enable the implementation of socio-economic development and human resources development;
 - (f) to enable the implementation of public welfare functions through mutual cooperation between government departments and government organisations participating in township-level administrative functions.

Chapter 3

Duties and powers of the Township Administrator

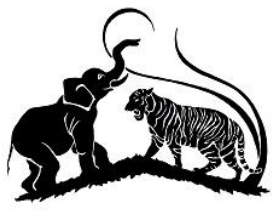
4. The Township Administrator is the administrative head of the relevant township.
5. The relevant Township Administrator shall, regarding the following matters, inspect and examine, and make arrangements so that information is available, and shall immediately report the inspection findings and the information availability to the Leading Body or District Administrator:
- (a) Damage, loss, or displacement of State boundary markers, boundary reference markers, boundary evidence markers, and boundary fences;
 - (b) problems and peculiar situations arising between his area and neighbouring countries with a shared border;
 - (c) changes in the waterways of boundary rivers and streams between his area and neighbouring countries with a shared border, and actions taken to change the waterways by any means;
 - (d) illegal entry and exit along the State boundary line, and construction of buildings and related works within the zone where buildings are not to be constructed between the two countries;



- (e) discharge of toxic or hazardous substances into rivers and streams that form the State boundary by the other country or from his area; outbreak of a fast-spreading disease or infectious disease in the border area of the other country;
 - (f) quarrying or mineral extraction by the other country on the State boundary mountain range; encroachment and cultivation of perennial and annual plants in his territory;
 - (g) military movements or establishment of military camps by the other country in the border area, other matters related to military affairs, and foreign invasion.
6. The relevant Township Administrator shall cooperate with the relevant government departments and organisations in carrying out, according to the laws, rules, and procedures in force, matters such as establishing sister-city relations for bilateral friendship, border markets, border gates, border trade, and immigration.
7. The Township Administrator may issue orders and directives according to the law for public security, the rule of law, community peace and prosperity, and ensuring general discipline.
8. The Township Administrator is responsible for coordinating, consulting, and mobilising to involve the public in ceremonies organised and implemented by government organisations at all levels.
9. The Township Administrator:
- (a) May coordinate, supervise, or inspect the performance of government departments and government organisations at the township level to ensure compliance with the provisions of the laws in force.
 - (b) May coordinate or supervise the performance of civil service organisations serving within the township, other than the government departments and government organisations in sub-section (a).
10. The town administrator shall, under the supervision of the Township Administrator, be responsible for implementing the town administrative functions determined by the General Administration Department.

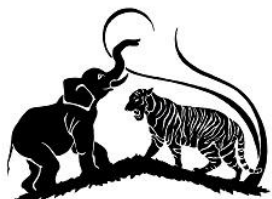
Chapter 4

Formation of the Township Management and Administration Committee and its duties



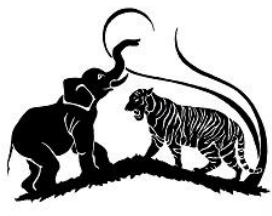
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11. The Region or State Government, or Nay Pyi Taw Council shall, in order to implement township administrative functions, form the Township Management and Administration Committee with the approval of the Union Government as follows:
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|-----|--|-----------|
| (a) | Township Administrator
(Township General Administration Department) | Chairman |
| (b) | One Defence Services representative | Member |
| (c) | Township Head
Planning Department | Member |
| (d) | Township Law Officer
Township Law Office | Member |
| (e) | Township Head
Ministry of Immigration and Population | Member |
| (f) | One person assigned by the Township Administrator | Member |
| (g) | Township Police Chief
Myanmar Police Force | Secretary |
12. The Township Committee shall be responsible to the relevant Leading Body Chairman or the District Committee Chairman.
13. The Township Committee shall coordinate with the relevant government departments, government organisations, and security organisations for the stability and rule of law within the township.
14. The Township Committee has the following duties and powers according to the laws in force:
- (a) Coordinating and supervising the implementation of town and village tract administrative functions;
 - (b) coordinating and supervising the implementation of necessary matters by relevant government departments and organisations, including field visits for the new formation, reorganisation, renaming, and abolition of a town, ward, village tract, and village;
 - (c) protecting and preserving state-owned and government-managed land; preventing, clearing, and removing encroachers on such land, and taking necessary action;



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- (d) causing the ward or village tract administrator to prohibit, clear, remove and, if necessary, take action against the formation, reorganisation, renaming and naming of wards or villages and the construction of new houses if done without permission;
- (e) coordinating to ensure compliance with the relevant laws in force regarding farmland, vacant land, fallow land, and wasteland matters;
- (f) coordinating, supervising, and inspecting the implementation of municipal development activities;
- (g) inspecting matters related to the import, production, storage, transport, distribution, and sale of hazardous food, medicine, and consumer goods without permission, and causing the relevant government department or organisation to take action according to the law if necessary;
- (h) preventing, inspecting, and taking necessary action against receiving donations without permission, except for matters of donating and giving alms according to religious beliefs, customs, and traditions, and against donating to illegal organisations and persons associated with them;
- (i) fulfilling, coordinating, and supervising the implementation of socio-economic infrastructure development activities and human resources development activities in the border area;
- (j) coordinating and supervising the implementation of citizenship application, population, and census-taking matters;
- (k) coordinating the implementation of care for women, children, and disabled persons;
- (l) coordinating and supervising matters related to the activities of domestic associations and international non-governmental organisations; and if necessary, causing the relevant government department or organisation to take action, and submitting the matter to the Leading Body or District Committee;
- (m) monitoring and supervising the accuracy of statistics, figures, and data of township-level government departments and government organisations;
- (n) carrying out administrative and management duties assigned from time to time by the Leading Body or District Committee.



15. The Township Committee may allocate its duties under this directive to the Township Committee chairman, secretary, and members.
16. Regarding security, rule of law, and community peace and prosperity within the township, the Township Committee shall do the following:
 - (a) Developing a security plan and implementing it according to this plan, in line with the guidance of the Leading Body or District Committee and in coordination with security organisations in the area;
 - (b) supporting, coordinating, and supervising if government departments or organisations request assistance regarding security, rule of law, and peace;
 - (c) coordinating the Myanmar Police Force and public security and counter-terrorism teams in security operations;
 - (d) coordinating with relevant government departments and organisations to ensure proper and speedy action in criminal cases;
 - (e) directing, coordinating, and supervising crime prevention, crime suppression, and crime reduction activities according to the laws, rules, orders, directives and procedures in force;
 - (f) implementing activities related to security, crime prevention, rule of law, and community peace and prosperity, and activities that prevent and protect against harassment and threats that disturb the public;
 - (g) cooperating in preventing riots or conflicts and reporting to the Leading Body or District Committee;
 - (h) preventing, detecting and taking action against activities that endanger or are likely to endanger security, administration, race, religion, or ethnic unity, and reporting to the Leading Body or District Committee;
 - (i) monitoring and supervising the entry, exit, and activities of foreigners;
 - (j) coordinating with relevant government departments and organisations on matters of prison and detention centre security, and on matters of identifying and taking action against deserters and fugitives.



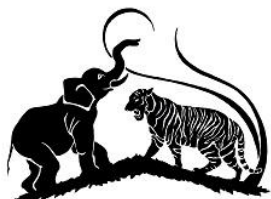
Chapter 5

Coordination and supervision of land management, food security, natural resources and environmental conservation activities

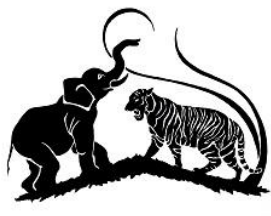
17. The Township Committee shall promote agricultural and livestock-based manufacturing activities and focus on improving the socio-economic life of the area and the people within it.
18. The Township Committee shall coordinate to promote agriculture and livestock with modern methods that benefit all ethnic groups for the prosperity of the country and food security.
19. The Township Committee shall, according to the relevant laws in force, coordinate so that the relevant government departments are able to implement the following land use matters:
 - (a) Land management;
 - (b) farmland management;
 - (c) matters done according to the Vacant, Fallow and Virgin Lands Management Law and Rules;
 - (d) land use matters;
 - (e) land transfer application matters;
 - (f) matters related to the review of confiscated farmland and other land.
20. The Township Committee shall coordinate with and supervise relevant government departments as to the construction, repair, and maintenance of irrigation canals and dams, as well as the prevention of damage caused by natural disasters.
21. The Township Committee shall supervise to ensure that the relevant government department can take action according to the law against persons who damage or encroach upon irrigation canals, rivers, streams, canals, canals between fields, sewage drains, wells, ponds, tube wells, hand-dug shallow wells, and springs.
22. The Township Committee shall supervise to ensure that the relevant government department can take action according to the law to prevent damage, encroachment, cultivation, breeding, construction of buildings, placement and use of any machinery, and releasing or grazing of animals on or within the boundaries of a dam.
23. The relevant Township Committee shall coordinate so that paddy production targets are achieved for rice sufficiency within the area, and for the export of surplus rice to other areas and abroad.



24. The relevant Township Committee shall promote and encourage the expanded cultivation of oil crops for domestic cooking oil sufficiency, and coordinate so that the target production is not only sufficient for the township but can also be exported to other areas.
25. The Township Committee shall coordinate and supervise the following matters related to the development of agriculture and livestock businesses so that relevant government departments can implement them:
 - (a) In the agricultural sector, obtaining improved seeds, increasing yield, achieving target goals, improving soil quality, and enabling the cultivation of multiple crops in areas where only one crop is grown each year;
 - (b) ensuring adequate access to and timely and proportionate use of inputs required for crop production; making and using natural fertilisers;
 - (c) to enable agriculture regardless of the season, making self-reliance in water supply possible with solar power;
 - (d) identifying advanced farms and systematically used farmland, and enabling production in these areas using modern mechanised farming methods from planting to harvesting;
 - (e) developing the technology and infrastructure needed to produce crops as value-added products;
 - (f) using modern livestock techniques to improve livestock production, increasing meat production, and ensuring self-sufficiency in meat, milk, and eggs;
 - (g) implementing model agricultural zones and model livestock zones;
 - (h) transforming agricultural and livestock products into value-added products and bringing them to a level where they can be exported abroad;
 - (i) preventing the depletion of fishery resources, ensuring the sufficiency of fish, prawns, and aquatic products, developing and transforming them into value-added products, and enabling their export abroad;
 - (j) ensuring the accuracy of agricultural and livestock data and statistics;
 - (k) conducting agricultural and livestock research, and disseminating knowledge and technology on this topic.



26. The Township Committee shall coordinate with and supervise relevant government departments to successfully produce seasonal crops, kitchen crops, and industrial raw materials, to enable sequential cropping and intercropping, and to implement projects to make the township self-sufficient and, on top of it, enable it to export to other areas.
27. The Township Committee shall coordinate with and supervise relevant government departments to distribute and inform about improved animal breeds in livestock zones, livestock camps, and livestock businesses in villages.
28. The Township Committee shall coordinate the use of high-quality animal feed, medicines, and livestock supplies in livestock businesses.
29. The Township Committee shall coordinate the identification and sustainable development of the following zones by relevant government departments:
 - (a) Livestock zones;
 - (b) zones free of animal diseases;
 - (c) disease control zones.
30. If it is suspected that an animal has contracted an infectious disease or died with symptoms of an infectious disease, the Township Committee shall supervise so that the relevant Ward or Village Tract Administrator reports to the relevant government department.
31. The Township Committee shall coordinate and supervise the implementation of activities by the relevant government department according to the relevant laws in force, such as conserving and protecting forest areas and natural conservation areas, systematically producing forest products, and converting forest products into value-added products.
32. The Township Committee shall coordinate and supervise the implementation by the relevant government department according to the relevant laws in force of community-owned forestry businesses, village wood plantations, and greening projects.
33. The Township Committee shall supervise to ensure that the relevant government department carries out inspection, arrest, and action regarding the illegal extraction, storage, transport, or trade of timber and forest products.
34. The Township Committee shall supervise the implementation by the relevant government department according to the laws in force of the exploration, testing, and mining of minerals such as gemstones, metals, industrial minerals, and rocks.

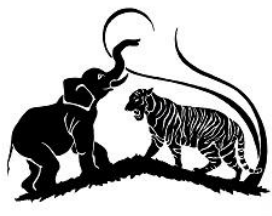


35. The Township Committee shall supervise to ensure that the relevant government department carries out inspection, arrest, and action to prevent the illegal production, illegal export abroad, illegal import from abroad, and illegal domestic sale of gems, minerals, and industrial minerals.
36. The Township Committee shall supervise to ensure that any industry or any pollution-causing activity within its township is carried out according to the Environmental Conservation Law.

Chapter (6)

Coordinating and supervising development in the area and the implementation of micro, small and medium enterprises.

37. The Township Committee shall coordinate the development of micro, small and medium enterprises and the further development of economic sectors in the township.
38. The Township Committee shall do the following for the development of micro, small and medium enterprises:
 - (a) Coordinating and supervising the arrangements by relevant government departments according to the laws in force for the establishment of businesses, their operation, and their ability to manufacture value-added products;
 - (b) coordination for access to information and technology, capital, loans, and markets;
 - (c) coordination with the relevant government department or organisation to reduce operational difficulties;
 - (d) making arrangements to enhance labour quality;
 - (e) supervising compliance with the relevant laws in force to minimise environmental impact;
 - (f) coordination with relevant government departments and organisations for the operation of manufacturing enterprises, access to necessary raw materials, and the timely arrival of finished goods to the market; and reporting to the Leading Body or District Committee if necessary;
 - (g) coordinating to implement a one-stop service system.
39. The Township Committee shall do the following regarding the improvement of technology-based manufacturing:
 - (a) Liaising, coordinating and supervising as necessary to increase the proportion of the industrial sector's production value in the township's gross domestic product and service

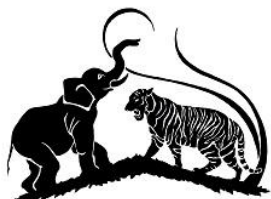


value, and to develop other businesses related to micro, small and medium enterprises simultaneously;

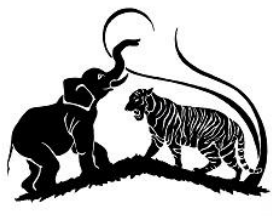
- (b) coordinating to acquire modern technologies to enhance the efficiency of industries, and to enable finished goods manufactured by the industrial sector to be exported not only to the domestic market but also to foreign markets;
- (c) managing and coordinating to promote the use of technologies that reduce environmental pollution, to minimise energy use, and to explore and use local energy resources for energy production;
- (d) supporting the development of micro, small and medium enterprises in rural areas to reduce the development gap between urban and rural areas;
- (e) organising exhibitions and competitions to enhance creativity for production development, and coordinating so that appropriate awards may be given according to performance.

40. The Township Committee shall do the following for the development of the area:

- (a) Implementing projects based on the allocation of funds for the development activities of the Township Committee in the area;
- (b) coordinating and supervising development projects in the area implemented with Union funds and Region or State funds to ensure that they are carried out according to the plan for the area;
- (c) reviewing development projects in the area to be implemented with Union funds and Region or State funds to avoid duplication, and reporting to the Leading Body or District Committee if necessary;
- (d) forming a Township Construction and Quality Control Committee and supervising construction work together with this committee, ensuring compliance with quality standards and specifications and, in case of non-compliance, causing repairs to be made and the relevant government department or organisation to take action;
- (e) coordinating and supervising the relevant government departments regarding the construction of new roads, construction of new bridges, and the repair and maintenance of old roads and bridges in the township;



- (f) coordinating, supervising, and encouraging the relevant Ward or Village Tract Administrators to ensure the long-term sustainability of development activities and projects in the area.
41. The relevant Township Committee shall carry out the following duties:
- (a) Inspecting whether the storage, transport, and sale of petroleum and petroleum products are carried out according to the relevant laws in force and causing action to be taken if necessary;
 - (b) causing the relevant government department to inspect and take action according to the laws in force to prevent the illegal storage of explosive materials;
 - (c) causing the relevant government department to inspect with inspection teams whether there is illegal storage, distribution or sale of chemicals and related materials and to take action.
42. The Township Committee shall coordinate with relevant government departments and organisations to ensure that the information to be sent to relevant reporting organisations regarding real estate transactions and gold transactions is accurate.
43. The Township Committee shall assist and support the development of cooperative societies and coordinate with the relevant government departments and organisations.
44. Regarding the construction and repair of buildings in towns and rural areas, the Township Committee:
- (a) Shall submit the proposal with comments to the Leading Body or District Committee if a proposal is submitted for the construction, repair, reconstruction, or demolition of a building;
 - (b) shall inspect buildings that do not have a construction permit from any committee and are not in compliance with urban planning; cause to be done what needs to be done according to the rules set by a government department or organisation; and in case of non-compliance, cause this government department or organisation to take action;
 - (c) shall cause the relevant government department or organisation to inspect whether buildings are constructed according to the originally submitted design;
 - (d) shall supervise the relevant government department or organisation so that disaster-resistant types of buildings are constructed and used.



Chapter 7

Coordinating and supervising the implementation of urban development and municipal activities

45. The Township Committee shall coordinate when the relevant government departments and organisations do the following according to the laws in force:
- (a) Systematically drafting urban plans that conform to the characteristics of a town;
 - (b) formulating urban development plans that are suitable for the area;
 - (c) revising and drafting plans as necessary after obtaining the views of experts and local residents.
46. The Township Committee shall coordinate when the relevant government departments and organisations do the following according to the laws in force:
- (a) Construction, repair, and maintenance of main roads, branch roads, and alleyways;
 - (b) supply and adequate distribution of clean water;
 - (c) establishing modern systems for waste and sewage disposal and wastewater treatment and disposal;
 - (d) distribution of electricity according to urban needs;
 - (e) establishment and maintenance of parks, playgrounds, and tree plantations; and activities to green the environment;
 - (f) supervision and control of the use of motor vehicles and slow-moving vehicles;
 - (g) construction of disaster-resistant buildings;
 - (h) arranging to develop trade centres;
 - (i) engaging in urban management activities using modern technologies.
47. The Township Committee shall, regarding matters related to ensuring the quality of construction works, form task forces with experts and cause them to do the following:
- (a) Supervising the construction of religious buildings, factories, workshops, roads, bridges, canals, dams, and other construction works so that they are built according to prescribed standards;



- (b) ensuring the quality of construction materials; causing action to be taken if quality is not met; and causing continuous inspection and monitoring;
 - (c) causing action to be taken if counterfeit construction materials are found to be manufactured or sold.
48. The Township Committee shall coordinate when the relevant government departments and organisations do the following according to the laws in force:
- (a) Road construction suitable for the area;
 - (b) making arrangements for emergency transportation in the event of a road or bridge being damaged due to a natural disaster;
 - (c) developing water storage systems for drought-prone areas with check dams, water diversion weirs, and gully plugs; and digging ponds;
 - (d) using modern systems of electricity transmission lines;
 - (e) constructing fire hydrants and water tanks;
 - (f) constructing sports halls and stadiums; and arranging for sports training;
 - (g) establishing libraries and electronic libraries;
 - (h) opening markets and commodity depots for selling and distributing local products;
 - (i) supervising and implementing the development of small-scale industries and industrial zones;
 - (j) constructing infrastructure related to the tourism industry.
49. The Township Committee shall coordinate when the relevant government departments and organisations do the following according to the laws in force:
- (a) Drafting town development plans;
 - (b) constructing parks and planting trees and flowers;
 - (c) repairing and maintaining ancient heritage buildings;
 - (d) ensuring that markets are clean and tidy;
 - (e) repairing and maintaining roads and improving public transport systems;



- (f) ensuring full access to electricity and repair and maintenance works;
 - (g) improving the waste collection system, sewage system, wastewater treatment and disposal system, and drainage system;
 - (h) mobilising and carrying out awareness-raising campaigns to encourage public participation.
50. The Township Committee shall coordinate when the relevant government departments and organisations do the following according to the laws in force for developing the electricity sector:
- (a) Constructing small-scale electricity generation facilities using renewable energy;
 - (b) formulating and implementing plans to provide electricity to every village;
 - (c) carrying out awareness-raising campaigns on implementing energy-saving systems and preventing electrical hazards;
 - (d) prohibiting, supervising, and taking action against the planting of large trees and the construction and occupation of residential buildings and structures along main power lines and electricity lines;
 - (e) supervising the use of electrical connections and lighting for events so that it complies with the rules.
51. The Township Committee shall coordinate when the relevant government departments and organisations do the following according to the laws in force for collecting tax revenue:
- (a) Ensuring that taxes do not escape assessment and are fully collected and tax evasion is prevented;
 - (b) ensuring clear and easy tax assessment and collection and payment within a short time;
 - (c) working to gain the trust of taxpayers;
 - (d) ensuring equality and fairness in tax payment;
 - (e) ensuring full collection of municipal taxes within the municipal boundary area.
52. The Township Committee shall coordinate when the relevant government departments and organisations do the following according to the laws in force regarding the suppression of illegal trade and the management of seized evidence:

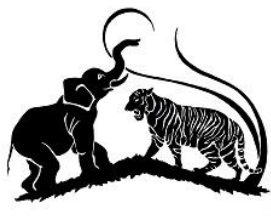


- (a) Searching for illegal import, transport, distribution, and possession of goods; seizing and taking action against items related to the offense;
 - (b) managing perishable items among the items seized according to sub-section (a) with suitable arrangements.
- 53. The Township Committee shall do the following regarding the drafting and implementation of comprehensive township development plans according to the laws in force:
 - (a) Coordinating with relevant government departments and organisations to draft township development plans to be implemented with Union funds and Region or State funds;
 - (b) coordinating with relevant government departments and organisations to draft and implement township-level plans and budget estimates according to directives;
 - (c) ensuring the correct and effective use of the permitted budget for the relevant plans; and supervising, inspecting, and, if necessary, causing the relevant government department to take action to ensure plans are completed within the specified time according to standards.
- 54. The Township Committee shall coordinate when the relevant government departments and organisations do the following according to the laws in force regarding financial matters:
 - (a) Investigating the loss of and damage to state-owned funds and properties;
 - (b) providing comments on tax revenue that is potentially lost and cannot be collected.

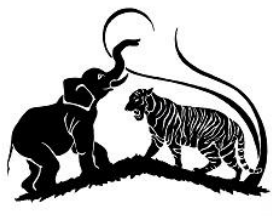
Chapter 8

Coordinating and supervising the implementation of social development activities

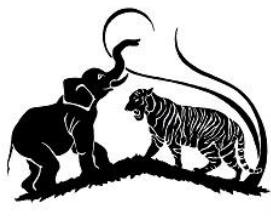
- 55. The Township Committee shall support the relevant government departments and organisations in implementing a comprehensive education system.
- 56. The Township Committee shall coordinate when the relevant government departments and organisations do the following according to the laws in force regarding education:
 - (a) Making arrangement so that basic education schools may be opened and education to school-age children provided;
 - (b) making arrangements according to the laws in force so that higher education universities and colleges may be opened and private schools may be opened;



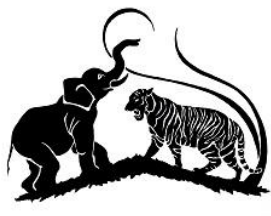
- (c) making arrangements so that the school infrastructure for basic education schools may be improved and teaching aids may be adequately available;
 - (d) assisting in establishing and opening industrial, agricultural, and livestock high schools, and in ensuring sufficient student numbers;
 - (e) providing comments if so requested regarding the restoration of education rights for students who are not allowed to continue their studies at universities, colleges, and institutes.
57. The Township Committee shall implement, in collaboration with the relevant government departments and organisations, the promotion of the health and sports sectors to benefit all people for the sake of the longevity and health of the entire nation.
58. The Township Committee shall coordinate when the relevant government departments and organisations do the following according to the laws in force regarding health:
- (a) Making arrangements to enable the opening of hospitals, clinics, rural health departments, mother and child health departments, school health teams, and traditional medicine clinics in rural areas; and to ensure adequate access to health workers and medicines;
 - (b) investigating and, if necessary, taking action against the illegal production, distribution, and sale of food and medicines;
 - (c) investigating and, if necessary, taking action against the illegal opening of cosmetic clinics;
 - (d) carrying out preventive measures against infectious diseases and, if they occur, carrying out control and prevention measures;
 - (e) making arrangements to enable local residents to attend basic health care courses offered by the Ministry of Health;
 - (f) inspecting and, if necessary, taking action against private health care services according to the law;
 - (g) promoting hospitals, clinics, and public health care.
59. The Township Committee shall implement, in collaboration with the relevant government departments and organisations, youth development programmes to enable young people to participate as a key force in the country's development processes.



60. The Township Committee shall coordinate when the relevant government departments and organisations do the following according to the laws in force regarding social protection:
- (a) Causing the opening of shelters operated by volunteers, day care centres, pre-schools, and homes for the elderly;
 - (b) providing emergency relief and support services,;
 - (c) fire prevention and firefighting; preventing public nuisance;
 - (d) causing immediate action if an emergency situation arises because dangers and disasters that immediately affect the interests of residents occur, and the ward or village tract administrator submits a project that is important and directly beneficial for the residents;
 - (e) activities related to transport, travel, hotels, and lodging;
 - (f) carrying out social affairs according to the local customs of ethnic groups without harming ethnic unity;
 - (g) mobilising and supporting residents so that they cooperate and assist in township development;
 - (h) engaging in cultural activities, and activities to protect and conserve cultural heritage and antiquities;
 - (i) carrying out crime prevention, public security and counter-terrorism operations, and working to prevent traffic accidents and promote road safety;
 - (j) conducting census operations and field data collection for population censuses;
 - (k) addressing issues related to the rights of children, rights of persons with disabilities, youth affairs development, elimination of child labour, and labour affairs;
 - (l) working for the development of the women's affairs and the protection of women;
 - (m) protecting and safeguarding ethnic rights, and promoting ethnic literature and culture;
 - (n) working to prevent the dangers of narcotic drugs and psychotropic substances in the township;
 - (o) strengthening support systems for the poor and the elderly, and creating job opportunities for residents;



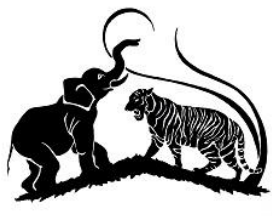
- (p) working to prevent and suppress human trafficking.
61. The Township Committee shall coordinate when the relevant government departments and organisations do the following according to the laws in force regarding rural development:
- (a) Working for easy and smooth access to necessary technology, equipment, and inputs to strengthen rural businesses in agriculture, livestock, and manufacturing;
 - (b) arranging for the disbursement of agricultural loans, livestock loans, and their recovery;
 - (c) encouraging and assisting research and innovation related to rural development;
 - (d) promoting activities that improve rural livelihoods and increase family incomes;
 - (e) expanding commodity distribution channels, and repairing and constructing rural roads and bridges;
 - (f) constructing wells, ponds, and water purification systems to provide clean and safe drinking water in rural areas;
 - (g) working to provide access to electricity in rural areas and to develop villages that use solar energy to generate electricity;
 - (h) working to identify and promote local culture and natural beauty for the development of tourism in rural areas;
 - (i) working to prevent deforestation and protect water resources in rural areas;
 - (j) working to systematically maintain records of rural living conditions, employment, and lifestyle, and systematically compiling statistical data for rural development.
62. The Township Committee shall coordinate when the relevant government departments and organisations do the following according to the laws in force regarding natural disaster management:
- (a) To prevent potential disasters in the township, drafting township natural disaster plans, and carrying out educational activities such as conducting drills, holding talks, and distributing pamphlets;
 - (b) supervising the construction of infrastructure in the township according to standards to make it disaster-resistant;



- (c) prior to the occurrence of a natural disaster, working to enable the stockpiling in advance of emergency supplies such as water, medicine, food, and other necessary items, and to enable the designation in advance of temporary shelters.
- 63. The Township Committee shall coordinate when the relevant government departments and organisations do the following according to the laws in force regarding natural disaster management after a disaster occurs:
 - (a) Working to quickly provide shelter for disaster victims;
 - (b) providing rapid access to health care and carrying out rehabilitation work;
 - (c) working to reconstruct damaged infrastructure;
 - (d) providing support to restart lost agricultural and business activities.

Chapter 9 Miscellaneous

- 64. Township-level personnel in departments shall cooperate or coordinate to ensure that tables and charts sent to the Township Committee are sent accurately; and if they fail to do so, or fail to perform the duties assigned according to this directive, they shall be subject to action according to the Civil Service Personnel Law and Rules.
- 65. If any relevant person fails to comply with the provisions related to him in this directive, he shall be subject to action according to the laws in force.
- 66. If, upon a complaint by an organisation or an individual, the examination and investigation according to the laws, rules, regulations, and directives in force reveals that the complaint was not accurate and reliable, action according to the laws in force shall be caused to be taken against the person who made the false complaint.
- 67. The Township Administrator and Township Committee may do the following:
 - (a) Coordinating for the success of the township court's operations and for the court's security;
 - (b) coordinating for the success of the township law office's operations and for the law office's security;
 - (c) coordinating for the success of the operations of government departments and organisations at the township level.



68. Government departments and organisations shall supervise and control their personnel at the township level so that they do their work according to this directive.
69. The Township Committee:
- (a) In carrying out its administrative functions, may take into account the submissions and suggestions of:
 - (1) Ward or Village Tract Administrators;
 - (2) ethnic people;
 - (3) civil society organisations.
 - (b) Shall, if necessary, submit the matter with its comments to the Leading Body or District Committee if there are submissions or suggestions according to sub-section (a).
70. The Township Committee may coordinate with the relevant government departments, government organisations, and individuals regarding submissions from the public.
71. The Township Committee shall do the following for the people in the wards or villages within the township:
- (a) Holding a meeting at least once every 3 months between town leaders, township development committee members, town, ward, or village tract administrators, residents from the ward or village who wish to attend, and township-level departments;
 - (b) visiting at least once every 6 months the wards and villages within the township to solicit the views of residents and their needs, to explain and inform about the plans and projects being carried out locally, and to fulfill the needs of the area;
 - (c) if neighbourhood leaders and pagoda trustees wish to collect donations or funds for social and religious matters within a ward or village, forming committees; supervising the systematic use for the relevant purposes of the donations or funds received; causing accounts to be kept; causing audits; causing the submission of expenditure statements; and causing disclosure and discussion for transparency.
72. If necessary, the Township Committee may, in carrying out township administrative functions, invite representatives from the relevant local battalion and security organisation, departmental heads, experts, and individuals, and obtain their advice.

Khin Lat
Deputy Minister



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